

HOCK SENG LEE BERHAD
NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Thirty-Fifth Annual General Meeting (“AGM”) of Hock Seng Lee Berhad (“the Company”) will be held at Riverside Majestic Hotel, Jalan Tunku Abdul Rahman, 93100 Kuching, Sarawak, Malaysia at 9.00 am on 19 May 2016 for the following business:

ORDINARY BUSINESS	RESOLUTION
1. To receive and adopt the Audited Financial Statements for the year ended 31 December 2015 together with the Reports of the Directors and Auditors thereon.	1
2. To approve the payment of a final single tier exempt dividend of 7% per ordinary share of RM0.20 each for the year ended 31 December 2015 as recommended by the Directors.	2
3. To approve the payment of Directors' fees of up to RM214,400 (2015: RM194,700) for the financial year ending 31 December 2016.	3
4. To re-elect as a Director, Mr Yii Chee Sing, who retires by rotation pursuant to Article 115 of the Company's Articles of Association.	4
5. To re-elect as a Director, Mr Lau Kiing Kang, who retires by rotation pursuant to Article 115 of the Company's Articles of Association.	5
6. To re-elect as a Director, Tuan Haji Abang Kashim Bin Abang Morshidi, who retires by rotation pursuant to Article 115 of the Company's Articles of Association.	6
7. To re-appoint as a Director, Dr Chou Chii Ming, who retires pursuant to Section 129(2) of the Companies Act 1965, to hold office until the next AGM.	7
8. To re-appoint as a Director, Dato' Mohd. Nadzir Bin Mahmud, who retires pursuant to Section 129(2) of the Companies Act 1965, to hold office until the next AGM.	8
9. To re-appoint Messrs KPMG as auditors of the Company and to authorise the Board of Directors to fix their remuneration.	9

SPECIAL BUSINESS

To consider and if thought fit, pass the following Ordinary Resolutions:

10. **PROPOSED RENEWAL OF AUTHORITY FOR SHARE BUY-BACK** 10
- “**THAT**, subject to the Companies Act, 1965, the Company's Articles of Association and the requirements of Bursa Malaysia Securities Berhad (“Bursa Malaysia”) and any other relevant authorities, the Company be and is hereby authorised to purchase such number of ordinary shares of RM0.20 each (“Shares”) in the Company (“Proposed Share Buy-Back”) as may be determined by the Directors of the Company (“Directors”) from time to time through Bursa Malaysia upon such terms and conditions as the Directors may deem fit, necessary and expedient in the interest of the Company provided that:
- i. the maximum number of Shares which may be purchased and/or held by the Company pursuant to this resolution shall not exceed ten percent (10%) of the total issued and paid-up share capital of the Company at the point of purchase provided that in the event that the Company ceases to hold all or any part of such Shares Purchased as a result of cancellation of shares, sale of shares on the market of Bursa Malaysia or distribution of treasury shares to shareholders as share dividends, the Company shall be entitled to further purchase and/or hold such additional number of Shares provided that such further purchase in aggregate with the treasury shares held by the Company at the point of purchase shall not exceed ten percent (10%) of the total issued and paid up share capital of the Company for the time being; and
 - ii. the maximum amount of funds to be allocated by the Company for the Proposed Share Buy-Back shall not exceed the Company's latest audited retained earnings of RM484,484,911 as at 31 December 2015.

AND THAT authority be and is hereby given to the Directors to decide in their absolute discretion to either retain the Shares purchased by the Company as treasury shares to be either distributed as share dividends or resold on Bursa Malaysia or subsequently cancelled, or to cancel the Shares so purchased, or a combination of both **AND THAT** the Directors of the Company be and are hereby authorised to act and to take all such steps and to do all things as they may deem necessary or expedient to implement, finalise and to give full effect to the Proposed Share Buy-Back.

AND FURTHER THAT the authority hereby given shall commence immediately upon passing of this ordinary resolution and shall continue in force until:-

- (a) the conclusion of the next AGM of the Company at which time it shall lapse, unless by ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions;

- (b) the expiration of the period within which the next AGM is required by law to be held;
- (c) revoked or varied by ordinary resolution passed by the shareholders in general meeting, whichever occurs first"

11. **PROPOSED RENEWAL OF SHAREHOLDER MANDATE IN RELATION TO THE RELATED PARTY TRANSACTIONS INVOLVING RECURRENT TRANSACTIONS OF A REVENUE OR TRADING NATURE ("Proposed Shareholder Mandate")** 11
- "**THAT** pursuant to Paragraph 10.09 of Chapter 10 of the Listing Requirements of Bursa Malaysia, the Directors of the Company be and are hereby empowered to enter into recurrent related party transactions of a revenue or trading nature of the activities as set out in Section 3.1.1 of the Circular to shareholders which are necessary for its day-to-day operations and are in the ordinary course of business and are on terms not more favourable to the related party than those generally available to the public at any time until:-
- (a) the conclusion of the next AGM of the Company, at which time the shareholder mandate will lapse, unless by a resolution passed at the meeting, the authority is renewed;
 - (b) the expiration of the period within which the next AGM after the date it is required to be held pursuant to section 143(1) of the Companies Act, 1965 (but shall not extend to such extension as may be allowed pursuant to section 143(2) of the Companies Act, 1965); or
 - (c) revoked or varied by resolution passed by the shareholders in general meeting,
- whichever is the earlier, upon such terms and conditions as the Directors of the Company, may in their absolute discretion deem fit.
- AND THAT** the Directors of the Company be and are hereby authorised to complete and to do all such acts and things they may consider expedient or necessary to give effect to the Proposed Shareholder Mandate."
12. To retain as an Independent Director, Dato' Haji Idris Bin Buang, who has served in that capacity for a cumulative term of more than nine years. 12
13. To retain as an Independent Director, Dr Chou Chii Ming, who has served in that capacity for a cumulative term of more than nine years. 13
14. To transact any other business for which due notice shall have been given in accordance with the Company's Articles of Association and the Companies Act, 1965.

NOTICE OF DIVIDEND ENTITLEMENT DATE AND PAYMENT

NOTICE IS ALSO HEREBY GIVEN THAT, subject to the approval of the shareholders at the Thirty-fifth AGM a final single tier exempt dividend of 7% per ordinary share in respect of the year ended 31 December 2015 will be paid on 23 June 2016 to Depositors whose name appears in the Record of Depositors on 9 June 2016.

A Depositor shall qualify for entitlement to the Dividend only in respect of:

- (a) Shares transferred into the Depositor's Securities Account before 4.00 pm on 9 June 2016 in respect of transfers; and
- (b) Shares bought on Bursa Malaysia Securities Berhad on a cum entitlement basis in accordance with the Rules of Bursa Malaysia Securities Berhad.

By Order of the Board

Augustine Law Sek Hian
(MIA No. 10087)
Company Secretary

Kuching
26 April 2016

GENERAL MEETING RECORD OF DEPOSITORS

1. For the purpose of determining a member who shall be entitled to attend this AGM, the Company shall request Bursa Malaysia Depository Sdn Bhd to issue a General Meeting Record of Depositors as at 12 May 2016. Only a depositor whose name appears on the General Meeting Record of Depositors as at 12 May 2016 shall be entitled to attend this AGM or to appoint proxies to attend and/or vote on his/her behalf.

PROXY

2. A member of the Company entitled to attend and vote at this meeting is entitled to appoint any person as his/her proxy to attend and vote instead of the member at the meeting.
3. Where a member appoints two proxies, the appointment shall be invalid unless he/she specifies the proportions of his/her holdings to be represented by each proxy.

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4. Where a member is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds.
5. The instrument appointing a proxy in the case of an individual shall be signed by the appointer, or his/her attorney duly authorised in writing and in the case of a corporation the instrument appointing a proxy must be under Seal or under the hand of an attorney duly authorised in writing.
6. The instrument appointing a proxy must be completed, signed and deposited at the Registered Office of the Company at Lot 1004, Jalan Kwong Lee Bank, 93450 Kuching, Sarawak, Malaysia not less than forty-eight (48) hours before the time set for holding the meeting or any adjournment thereof.

ABSTENTION FROM VOTING

7. The payment of Directors' fees shall be distributed to the Non-executive Directors. All the Non-executive Directors of the Company who are shareholders of the Company will abstain from voting on Resolution 3 concerning the payment of Directors' fees.
8. The Directors and major shareholders and persons connected to them as disclosed in 3.2 of the Circular to Shareholders will abstain from voting on Resolution 11 pertaining to the Proposed Renewal of Shareholder Mandate in relation to the related party transactions involving recurrent transactions of a revenue or trading nature.

RESOLUTION PURSUANT TO SECTION 129(6) OF THE COMPANIES ACT 1965

9. The re-appointment of Dr Chou Chii Ming and Dato' Mohd Nadzir Bin Mahmud, who have attained the age of seventy (70) years old respectively, to hold office until the conclusion of the next annual general meeting of the Company shall take effect if the proposed Resolution 7 & 8 have been passed respectively by a majority of not less than three-fourth (3/4) of such members as being entitled to vote in person or by proxy at the AGM.

EXPLANATORY NOTES ON SPECIAL BUSINESS

10. Ordinary Resolution Pursuant To Proposed Renewal of Authority for Share Buy-Back

The proposed Ordinary Resolution 10, if passed, will give the Directors of the Company authority to purchase the Company's Shares through Bursa Malaysia Securities Berhad up to ten percent (10%) of the issued and paid up share capital of the Company. This authority, unless revoked or varied at a general meeting, will expire at the conclusion of the next AGM of the Company. Further information on the Proposed Renewal of Authority for Share Buy-Back is set out in the Circular to Shareholders of the Company dated 26 April 2016 which is despatched together with the Company's Annual Report 2015.

11. Ordinary Resolution Pursuant To Proposed Renewal of Shareholder Mandate

For Ordinary Resolution 11, further information on the Proposed Renewal of Shareholder Mandate in relation to the related party transactions involving recurrent transactions of a revenue or trading nature is set out in the Circular to Shareholders of the Company dated 26 April 2016 which is despatched together with the Company's Annual Report 2015. This mandate, if approved, will expire at the conclusion of the next AGM of the Company unless revoked or varied at a general meeting.

12. Ordinary Resolutions 12 and 13 - To Retain Dato' Haji Idris Buang and Dr Chou Chii Ming as Independent Directors

In line with the Malaysian Code on Corporate Governance 2012, the Nomination Committee has assessed the independence of both Dato' Haji Idris Buang and Dr Chou Chii Ming who have served as Independent Directors of the Company for more than nine years. The Board of Directors concurred with the recommendation of the Nomination Committee that Both Dato' Haji Idris Buang and Dr Chou Chii Ming can continue to bring independent and objective judgements to board deliberations and recommended them to continue to act as independent directors of the Company.

Dato' Haji Idris Buang has been an Independent Non-executive Director since 1996 and became Chairman of HSL in 2008. Dato' Idris is familiar with the Group's unique operations and the Sarawak business climate making his contribution and experience highly valuable. Dato' Idris is a person of social standing in the local community and has presided over the Company during which time its performance has been exemplary. Dato' is clearly able to maintain an independent judgment given he has no executive role or shareholding in the company, is not related to any executive director or other staff members of the Company, not acting as nominee of any executive director or major shareholders of the company, nor has any other involvement in the day to day business of the Company or being engaged as an advisor or involved in any business transactions with the Group that would compromise his independence. Dato' has proven to be professional, diligent and able to bring independent and objective judgments in Board deliberation and putting the interests of the Group to the fore as well as proactively promoting the best practices of internal controls and corporate governance.

Dr Chou joined the board in 2001 and he continues to contribute his extensive experience and knowledge to our Board. Dr Chou is a highly respected community leader and his corporate/community background, robust health and thorough understanding of Board procedures and HSL's specialized business enables him to provide objective and well-considered input. Dr Chou is clearly able to maintain an independent judgment given he has no executive role or major shareholding in the company, is not related to any executive director or other staff members of the company, not acting as nominee of any executive director or major shareholders of the company, nor has any other involvement in the day to day business of the company or being engaged as an advisor or involved in any business transactions with the Group that would compromise his independence. He has proven to be professional, diligent and able to bring independent and objective judgments in Board deliberation and putting the interests of the Group to the fore as well as proactively promoting the best practices of internal controls and corporate governance.

FURTHER DETAILS OF DIRECTORS WHO ARE STANDING FOR RE-ELECTION/RE-APPOINTMENT

13. Details of Directors who are standing for re-election/re-appointment are set out in the Profile of Directors on pages 12 to 13 of the Annual Report 2015. Information relating to the respective Director's interest in the securities of the Company and its subsidiaries is set out on pages 23 to 24 of the Annual Report 2015.